



Registration & Tuition Payment Procedures 2017-2018

EACH REGISTRATION FORM MUST BE ACCOMPANIED BY THE FOLLOWING:

- \$175 non-refundable registration fee per student
- \$300 non-refundable deposit per student, which is applied toward tuition balance
- Completed and Signed TUITION PAYMENT FORM
- Copy of student's birth certificate for all new students

SIBLING DISCOUNT

10% off the lower tuition (not applied to fees, pre-care or aftercare)

ABSENCES & WITHDRAWALS

In registering your child(ren), Torah Tots reserves a space for the entire year. In the event of early withdrawal, you are responsible for a pro-rated amount of the tuition, plus 30% of the annual tuition, not to exceed the total tuition amount for the year. The enrollment fees and security fees are non-refundable. There will be no make-up days, refunds or credits in the event of absences.

ARRANGEMENT FOR PAYMENT

A completed and signed TUITION PAYMENT FORM must accompany your registration. After registration is completed, you will be notified of your financial commitment determined by your child(ren)'s class.

FINANCIAL ASSISTANCE

Torah Tots will do our utmost to help as many families as possible. Any family wanting financial assistance must apply online thru FACTS Grant and Aid Assessment at www.online.factsmgt.com/signin/4K1R6. The information is reviewed with strict confidentiality and the amount granted, if any, will be communicated directly to the family. The deadline for filing for financial assistance is March 31, 2017. We are unable to give financial assistance to students in the EC4 VPK program.

Prior to any family filing with FACTS, we require a completed Registration Form, Tuition Payment Form and the Enrollment Fees. In the event that the financial assistance is insufficient and the child(ren) does not enroll, the non-refundable deposit of \$300 will be refunded.

Any family receiving financial assistance is obligated to volunteer 15 hours a year for the school.

For questions regarding the FACTS application process, please contact Pam Turk, Financial Administrator, at 561-997-7616 or pamturk@halperintorah tots.com.

SCHOOL CLOSINGS

In the event that the school is closed due to or resulting from weather emergencies or other unforeseen situation, there will be no make-up days, refunds or credits.